

Dorothea Dix Park

Master Plan Executive Committee

Date: Wednesday, January 25, 2017
Time: 12:00pm – 2:00pm
Location: Mordecai Visitor Center

Meeting Summary

Kate Pearce provided a welcome to the Executive Committee and noted that all four teams that received the RFP submitted a response.

The Master Plan Executive Committee reviewed each submission and discussed each submittal as a committee. The Committee discussed that the purpose of the proposals was to gain a greater understanding of the consultant team's approach to the scope of work required for this project and that it was not a request for design solutions or concepts. In addition, the Committee noted that each submission in response to the RFP should clearly outline the phases, tasks and deliverables of work envisioned by the consultant team and that the response should include a detailed community engagement approach.

Kate Pearce provided an overview of the final interview framework for discussion. The Committee discussed that the interviews should provide an opportunity for consultant teams to promote an understanding of the proposed scope of work, demonstrate a successful application of process through a case study presentation and engage with the Master Plan Executive Committee through an interactive work session.

The Committee set the next round of interviews for the week of February 13 and adjourned.